

Policy Vetting Committee Meeting Minutes



St. Clair Catholic
District School Board



Catholic
Education
Future
Ready



Date: Monday, May 9, 2022 – 1:00 p.m.

Via: Executive Meeting Room, Catholic Education Centre, 420 Creek Street, Wallaceburg

A. Call to Order – B. Rumble called the meeting to order at 1:00 p.m.

1. Welcome & Opening Prayer – B. Rumble
2. Recording of Attendance – Recording Secretary, Morgan Brown was absent.

Trustee: Brenda Rumble, Carol Bryden, Mat Roop
Resource: Scott Johnson
Administration: Todd Lozon
Recording Secretary: Morgan Brown

3. Confirmation of Agenda

Motion: (Mat Roop and Carol Bryden) That the Agenda for the Committee Meeting of Monday, May 9, 2022, be approved as presented. Carried.

4. Confirmation of Minutes

Motion: (Carol Bryden and Mat Roop) That the Minutes for the Committee Meeting of Tuesday, April 19, 2022, be approved as presented. Carried.

5. Declaration of Conflict of Interest – Nil.

6. Policies to be Reviewed/Revised

- 1) Sec. A Policy – Director of Education Role and Accountability – S. Johnson
 - Changes to the policy:
 - Remove Policy Goals 2. V. and add “The process for the annual Director of Education Performance Review is set out in Sec. A Procedure – Director of Education Role and Accountability. Any additions, deletions or alterations to Sec. A Procedure – Director of Education Role and Accountability requires the approval of the Board of Trustees.”
 - Changes to the procedure:
 - Addition to title, “Director of Education Performance Appraisal”

- Remove Related Policies and Procedures and replace with “Although all policies and procedures of the St. Clair Catholic District School Board are overseen by the Director of Education, the following are particularly relevant to this policy.”
- Under the Responsibilities section (g) use a lower case ‘d’ and under (c) remove ‘policy and procedure’
- Under (h) change ‘working’ to ‘contacting’ and remove ‘identify members’.

7. Next Meeting Date - Tuesday, May 31, 2022 at 4:00 p.m.

8. Adjournment

Motion: (Mat Roop and Carol Bryden) That the Committee Meeting of Tuesday, May 9, 2022 adjourn at 1:51 p.m. Carried.